



CUSTOM TOUCH HOMES
 411 SE 12TH ST.
 MADISON, SD 57042
 PHONE 605-256-9485
 FAX 605-256-9883

EMPLOYMENT APPLICATION

EMPLOYEES OF CUSTOM TOUCH HOMES AND APPLICANTS FOR EMPLOYMENT
 SHALL BE AFFORDED EQUAL OPPORTUNITY IN ALL ASPECTS OF EMPLOYMENT
 WITHOUT REGARD TO RACE, COLOR, RELIGION, POLITICAL AFFILIATION,
 NATIONAL ORIGIN, DISABILITY, MARITAL STATUS, GENDER OR AGE.

PERSONAL INFORMATION

LAST NAME FIRST NAME MIDDLE INITIAL TODAYS DATE

SOCIAL SECURITY NUMBER DAY PHONE HOME PHONE

ADDRESS CITY STATE ZIP CODE

DRIVERS LICENSE NUMBER / STATE DO YOU HAVE A VALID CDL LICENSE? YES NO

ARE YOU UNDER 18 YEARS OF AGE? YES NO STATE

HAVE YOU EVER BEEN CHARGED OR CONVICTED OF A FELONY? YES NO

IF YES, STATE DATE, PLACE, OFFENSE AND OUTCOME

WILL YOU SUBMIT TO PHYSICAL AND / OR DRUG TEST? YES NO

DO YOU HAVE ANY PHYSICAL CONDITION THAT MAY LIMIT YOUR ABILITY TO WORK FOR THE POSITION YOU ARE APPLYING FOR? YES NO

IF YES, STATE CONDITION.

HAVE YOU EVER BEEN EMPLOYED BY CUSTOM TOUCH HOMES? YES NO

THROUGH REASON FOR LEAVING
 IF YES, WHEN

EMPLOYMENT INTEREST

ARE YOU APPLYING FOR? FULLTIME? PART-TIME?

YOUR ANTICIPATED RATE OF PAY? _____

EDUCATION AND TRAINING

HIGH SCHOOL LOCATION YEARS COMPLETED? DIPLOMA? GED?

VO-TEC LOCATION YEARS COMPLETED? GRADUATE? YES NO

COLLEGE LOCATION YEARS COMPLETED? GRADUATE? YES NO

OTHER EDUCATION? LOCATION AND TYPE OF EDUCATION?

MACHINERY OR TOOLS YOUR HAVE EXPERIENCE OPERATING?

EMPLOYMENT HISTORY

LIST MOST RECENT EMPLOYER FIRST.

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| | | | |
| COMPANY NAME? | ADDRESS | | |
| CITY | STATE | MAY WE CONTACT EMPLOER? | YES <input type="radio"/> NO <input type="radio"/> |
| DUTIES? | | | |
| REASON FOR LEAVING? | | | |
| SUPERVISORS NAME? | | PHONE NUMBER | |
| DATES OF EMPLOYMENT? | | STARTING RATE OF PAY | ENDING RATE OF PAY |
| FROM (MON/YR) | TO(MON/YR) | | |

| | | | |
|----------------------|------------|-------------------------|--|
| | | | |
| COMPANY NAME? | ADDRESS | | |
| CITY | STATE | MAY WE CONTACT EMPLOER? | YES <input type="radio"/> NO <input type="radio"/> |
| DUTIES? | | | |
| REASON FOR LEAVING? | | | |
| SUPERVISORS NAME? | | PHONE NUMBER | |
| DATES OF EMPLOYMENT? | | STARTING RATE OF PAY | ENDING RATE OF PAY |
| FROM (MON/YR) | TO(MON/YR) | | |

| | | | |
|----------------------|------------|-------------------------|--|
| | | | |
| COMPANY NAME? | ADDRESS | | |
| CITY | STATE | MAY WE CONTACT EMPLOER? | YES <input type="radio"/> NO <input type="radio"/> |
| DUTIES? | | | |
| REASON FOR LEAVING? | | | |
| SUPERVISORS NAME? | | PHONE NUMBER | |
| DATES OF EMPLOYMENT? | | STARTING RATE OF PAY | ENDING RATE OF PAY |
| FROM (MON/YR) | TO(MON/YR) | | |

I HEREBY CERTIFY THAT ALL ENTRIES IN THIS DOCUMENT ARE TRUE AND COMPLETE, AND AGREE AND UNDERSTAND THAT ANY FALSIFICATION OF INFORMATION HEREIN, REGARDLESS OF TIME OF DISCOVERY, MAY CAUSE FORFEITURE ON MY PART OF ANY EMPLOYMENT IN THE SERVICE AT CUSTOM TOUCH HOMES, INC.. I UNDERSTAND THAT ALL INFORMATION ON THIS APPLICATION IS SUBJECT TO VERIFICATION AND I CONSENT TO FINANCIAL & CRIMINAL HISTORY BACKGROUND CHECKS. I ALSO CONSENT YOU MAY CONTACT REFERENCES, FORMER EMPLOYERS AND EDUCATIONAL INST. LISTED REGARDING THIS APPLICATION. I FURTHER ATHORIZE CUSTOM TOUCH HOMES, INC. TO RELY UPON AND USE AS IT SEES FIT ANY INFORMATION FROM SUCH CONTACTS. INFORMATION CONTAINED ON THIS APPLICATION MAY BE DISSEMINATED TO OTHER CORPORATIONS, ORGANIZATIONS OR SYSTEMS ON A NEED TO KNOW BASIS FOR GOOD CAUSE SHOWN AS DETERMINED BY CUSTOM TOUCH HOMES, INC..

I HEREBY UNDERSTAND AND ACKNOWLEDGE THAT, UNLESS DEFINED BY APLICABLE LAW, ANY EMPLOYMENT RELATIONSHIP WITH THIS ORGANIZATION IS OF AN "AT WILL" NATURE, WHICH MEANS THAT THE EMPLOYEE MAY RESIGN AT ANY TIME AND THE EMPLOYER MAY DISCHARGE EMPLOYEE AT ANY TIME WITH OR WITHOUT CAUSE. IT IS FURTHER UNDERSTOOD THAT THIS "AT WILL" EMPLOYMENT RELATIONSHIP MAY NOT BE CHANGED BY ANY WRITTEN DOCUMENT OR BY CONDUCT UNLESS SUCH CHANGE IS SPECIFICALLY ACKNOWLEDGED IN WRITING BY VIRGINIA MCDONALD, PRESIDENT OF CUSTOM TOUCH HOMES, INC.

IN THE EVENT OF EMPLOYMENT, I ACKNOWLEDGE THAT I AM REQUIRED TO ABIDE BY ALL RULES AND REGULATIONS OF THE EMPLOYER, CUSTOM TOUCH HOMES, INC.

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| APPLICANT'S SIGNATURE | DATE |